

PROPOSED AMENDMENT NO. 2

ARTICLE III – Officers, Qualifications, Nomination and Election, Term and Duties
Amend Section 4 Part D. Delete the words “department or” after “International.”

Present Wording	Proposed Wording
Section 4. Term of Office.	Section 4. Term of Office.
D. No member shall hold more than one (1) Division office at a time. No member shall serve on an International department or committee while serving as a Division Officer.	D. No member shall hold more than one (1) Division office at a time. No member shall serve on an International committee while serving as a Division Officer.

Submitted by: Division Bylaws and Standing Rules Committee.

Reason: No member can be elected or appointed to an International *Department*. The only individuals who are part of an International Department are employees of IAAP. Therefore, this does not apply in any circumstance.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED AMENDMENT NO. 3

ARTICLE III - Officers, Qualifications, Nomination and Election, Term and Duties

Amend Section 6. Vacancy. Amend Section B by replacing the word “shall” with the word “may”.

Present Wording	Proposed Wording
Section 6. Vacancy.	Section 6. Vacancy.
B. President-Elect: The Board of Directors shall appoint the Vice President as Acting President-Elect for the unexpired term. The Acting President-Elect shall not automatically succeed to the office of President for the following term, but shall be eligible to seek election to the office of President.	B. President-Elect: The Board of Directors <u>may</u> appoint the Vice President as Acting President-Elect for the unexpired term. The Acting President-Elect shall not automatically succeed to the office of President for the following term, but shall be eligible to seek election to the office of President.

Submitted by: Bylaws and Standing Rules Committee

Reason: After discussing the resignation issues for the 2009-10 fiscal year, the Division President and the Bylaws and Standing Rules Chair decided to give the Division Board the option of whether to ask the current Vice President to move up.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED AMENDMENT NO. 4

ARTICLE IV – Board of Directors

Section 2 – Duties, Part F. Amend Section F by inserting at the beginning of the item the sentence: “The Board of Directors shall serve as officers for all Division members and members-at large.” and inserting the word “liaison” after the word “board” in the second sentence.

Present Wording	Proposed Wording
Section 2. Duties.	Section 2. Duties.
F. Each member of the Board of Directors shall serve as board contact for Division committees, chapters, and the Division Members-at-Large as assigned by the President and approved by the Board of Directors. The Board Contact will serve as liaison between committees, chapters, Division Members-at-Large, and the Board of Directors.	F. <u>The Board of Directors shall serve as officers for all Division members and members-at-large.</u> Each member of the Board of Directors shall serve as board <u>liaison</u> for Division committees, chapters, and the Division Members-at-Large as assigned by the President and approved by the Board of Directors. The Board Contact will serve as liaison between committees, chapters, Division Members-at-Large, and the Board of Directors.

Submitted by: Division Bylaws and Standing Rules Committee

Reason: This addition clarifies the duties of the Board of Directors in representing all members, including Division members-at-large.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED AMENDMENT NO. 5

ARTICLE V – Committees

Section 1 – Standing Committees. Amend Section 1 by deleting the words “at the close of the Annual Meeting” and inserting the words “July 1” and inserting the words, “, ending June 30” after the words “for a term of one (1) year.”

Present Wording	Proposed Wording
Section 2. Duties.	Section 2. Duties.
Section 1. Standing Committees. Standing committees shall be composed of a chairman and as many members as necessary. Appointments shall become effective at the close of the Annual Meeting for a term of one (1) year.	Section 1. Standing Committees. Standing committees shall be composed of a chairman and as many members as necessary. Appointments shall become effective <u>July 1</u> for a term of one (1) year, <u>ending June 30.</u>

Submitted by: Division Bylaws and Standing Rules Committee

Reason: This clarifies the actual time the term of office runs.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED AMENDMENT NO. 6

ARTICLE X – Amendments

Section 1 – Bylaws Amendments, Part A. Amend Part A by inserting the words “or emailed” after the word “mailed.”

Present Wording	Proposed Wording
Section 2. Duties.	Section 2. Duties.
A. By a two-thirds (2/3) vote at the Annual Meeting or any Special Meeting provided that copies of the proposed amendments have been mailed in accordance with Article VI.2B(3) of these Bylaws.	A. By a two-thirds (2/3) vote at the Division Education Forum and Annual Meeting or any Special Meeting provided that copies of the proposed amendments have been mailed <u>or emailed</u> in accordance with Article VI.2B(3) of these Bylaws.

Submitted by: Division Bylaws and Standing Rules Committee

Reason: This allows electronic service of the Bylaws and Standing Rules.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED STANDING RULE AMENDMENT NO. 1

STANDING RULE NO. 3 – New Chapters

Amend Section 3.A by deleting the words “an installation” and replacing them with the words “the chartering” and Section B. by deleting the word “formed” and replacing it with the word “chartered.”

Present Wording	Proposed Wording
Standing Rule 3. New Chapters	Standing Rule 3. New Chapters
A. If funds are available, the Division shall pay reasonable expenses incurred by one Division Officer, preferably the President, to attend an installation of a newly formed chapter within the Division.	A. If funds are available, the Division shall pay reasonable expenses incurred by one Division Officer, preferably the President, to attend the chartering of a newly formed chapter within the Division.
B. If funds are available, the Division may purchase a gift for a newly formed chapter within the Division.	B. If funds are available, the Division may purchase a gift for a newly chartered chapter within the Division.

Submitted by: The Las Vegas Valley Chapter.

Reason: Chapters are chartered, not installed. This clarifies the sentences by using the correct wording.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED STANDING RULE AMENDMENT NO. 2

STANDING RULE NO. 4

Amend Standing Rule 4 by deleting the words “, except as provided in Standing Rule 5”.

Present Wording	Proposed Wording
Standing Rule 4.	Standing Rule 4.
C. Transportation and other reasonable expenses of the Division Officers and Parliamentarian or Parliamentary Advisor in connection with the Annual Meeting shall be paid by the Division, except as provided in Standing Rule , except as provided in Standing Rule 5.	C. Transportation and other reasonable expenses of the Division Officers and Parliamentarian or Parliamentary Advisor in connection with the Division Education Forum and Annual Meeting shall be paid by the Division.

Submitted by: Division Bylaws and Standing Rules Committee.

Reason: This proposed change ties directly to the proposed amendment to Standing Rule 5 – the Division should pay for the expenses of the Division Board and Parliamentarian/Parliamentary Advisor to attend the Division Education Forum and Annual Meeting. The Board is required to have and attend an annual meeting. Those expenses should be included in the Division budget.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED STANDING RULE AMENDMENT NO. 3

STANDING RULE NO. 4.D.

Amend Standing Rule 4.D. by deleting the words “Registration, transportation, hotel accommodations, and”, capitalizing the word “Other”, deleting the word “to attend” and inserting the word “attending”.

Present Wording	Proposed Wording
Standing Rule 4.D.	Standing Rule 4.D.
D. Registration, transportation, hotel accommodations, and other reasonable expenses of the Division President-Elect to attend the Incoming Division Presidents' Conference that are not paid or reimbursed by either IAAP or the employer shall be considered expenses of the Division.	D. <u>Other</u> reasonable expenses of the Division President-Elect <u>attending</u> the Incoming Division Presidents' Conference that are not paid or reimbursed by either IAAP or the employer shall be considered expenses of the Division.

Submitted by: Division Bylaws and Standing Rules Committee.

Reason: Registration, transportation, and hotel accommodations for the Division representative attending the Incoming Division Presidents Conference are paid for by headquarters. Only other minor expenses which might occur should be included in the Division budget.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED STANDING RULE AMENDMENT NO. 4

Standing Rule 5.

Amend Standing Rule 5 by replacing it in its entirety with a new paragraph: “Division Education Forum and Annual Meeting hotel accommodations, transportation via the most reasonable and economical means available, meals, and registration for Division Officers and the Parliamentarian or Parliamentary Advisor shall be paid from the Division Treasury. All reimbursement shall be subject to the availability of Division Treasury funds as determined by the Board of Directors and the published budget.”

Present Wording	Proposed Wording
Section 5. Other Expenses.	Section 5. Other Expenses.
5. Annual Meeting hotel accommodations and registration for Division Officers and the Parliamentarian or Parliamentary Advisor shall be considered expenses of the Annual Meeting.	5. <u>Division Education Forum and Annual Meeting hotel accommodations, transportation via the most reasonable and economical means available, meals, and registration for Division Officers and the Parliamentarian or Parliamentary Advisor shall be paid from the Division Treasury. All reimbursement shall be subject to the availability of Division Treasury funds as determined by the Board of Directors and the published budget.</u>

Submitted by: Bylaws and Standing Rules Committee

Reason: Having hosted three Division Annual Meetings, it is my belief that the Division Treasury should pay for the attendance of the Division Board and Parliamentarian or Parliamentary Advisor. With costs continually rising, this only serves to help ensure that the host chapter(s) of each year’s Division Education Forum and Annual Meeting make a profit, which also benefits the Division Treasury because it receives 50% of the profit or loss.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

PROPOSED STANDING RULE AMENDMENT NO. 5

Standing Rules 9

Amend Standing Rule 9 by (1) inserting the words “, not to exceed \$25 per Division Officer” after the word “Division” and (2) inserting the following wording at the end of the sentence: “A small gift of appreciation may be presented to the Division President at the end of his or her term of office, not to exceed \$50.”

Present Wording	Proposed Wording
Standing Rule 9	Standing Rule 8
9. Each outgoing Division Officer may be presented with a past Division Officer’s pin or other appropriate token of appreciation for service to the Division.	9. Each outgoing Division Officer may be presented with a past Division Officer’s pin or other appropriate token of appreciation for service to the Division, <u>not to exceed \$25 total per Division officer. A small gift of appreciation may be presented to the Division President at the end of his or her term of office, not to exceed \$50.</u>

Submitted by: Division Bylaws and Standing Rules Committee

Reason: In the past couple of years, gifts to the outgoing Division board members have exceeded this amount. Funds are difficult to come by and a limit should be placed on the amount spent for any tokens of appreciation.

Recommendation: The Bylaws and Standing Rules Committee recommends adoption of this amendment.

CORRELATION CHANGES

NOTE: The Division Board of Directors approves all correlation changes. These are not voted on by the members.

1. Article II, Membership and Dues, Section 2, Renewal: add at the end of the sentence “after the membership renewal date.”
2. Article III, Officers, Qualifications, Nomination and Election, Term and Duties, Section 2.A, capitalize “Professional Members”.
3. Global change throughout Bylaws and Standing Rules:
Change “Division Annual Meeting” to “Division Education Forum and Annual Meeting”
Change “International Convention” to International Education Forum and Annual Meeting”
4. Global change identifying the District Director as the “Southwest” District Director.
Section 5, Duties, Part A(7)
Standing Rule 31.A.(1)d.
Standing Rule 22.C.